

School/Community Relations

Public Record Search and Duplication Cost Certification

CERTIFICATION OF COST

FOR PUBLIC RECORD DUPLICATION

I, _____, certify that the fee charged for this public record search and duplication is fair, reasonable and does not exceed the actual cost incurred by the District in the following respects:

1. The fee charged for the public record search and duplication was _____.

2. The public documents searched and duplicated consisted of _____

(brief description) and totaled _____ pages.

By: _____

Custodian of Records/Designee Date